

**Bylaws of the
Northern Rockies Woodworking Guild**

Amended September 10, 2013

Article 1

Northern Rockies Woodworking Guild (NRWG) is a Montana Nonprofit Corporation with its principle office in Bozeman, MT. NRWG members are individuals in southwestern Montana who enjoy woodworking and woodturning. NRWG is an affiliated chapter of the American Association of Woodturners, Inc. (AAW).

Article 2

All officers of NRWG must be members in good standing of AAW.

Article 3 - Purposes

NRWG's purposes include:

1. To provide a forum for local woodworkers and woodturners;
2. To share ideas and techniques regarding woodwork and woodturning;
3. To trade wood samples;
4. To exchange ideas about tools;
5. To promote education in woodworking and woodturning, for the members, students, and the community.
6. To bring demonstrators of woodworking/woodturning skills to Bozeman for workshops whenever funds are available and a demonstrator of current interest is available; and
7. To encourage students to develop woodworking and woodturning skills through work at Bozeman High School.

Article 4 - Membership and Dues

Each September, NRWG shall collect annual membership dues to cover its program expenses. The amount of these dues shall be reviewed at the September meeting. All persons paying dues shall be members of NRWG ("Members"). Individuals joining after January 1 shall pay 1/2 the dues for the remainder of the program year.

All Members may attend all regularly scheduled meetings, and may attend special demonstrations at a reduced rate.

Article 5 - Meetings

The program year for NRWG shall be September through August. Members shall meet every month from September through May. Special meetings may also be scheduled during the summer. Meetings generally will be at Bozeman High School or in members' shops. During most meetings, a member will demonstrate a technique or skill to the other members. On occasion, a film or video may be used for demonstrations. Members are encouraged to bring new pieces, or photographs of recent work, to each meeting for "show and tell".

Article 6 - Voting and quorum for meetings

The business portion of meetings should be conducted using Roberts Rules of Order so that meetings can be conducted efficiently.

Actions taken at meetings shall require a simple majority of all Members attending the meeting, provided that proper notice has been given to all Members that the item will be voted on. So long as notice has been given, there is no requirement for a quorum to be in attendance.

Except as otherwise provided herein, email notifications sent out at least one week prior to a meeting shall be proper notice.

Article 7 - Officers

A. **Number and Election.** The officers of NRWG shall be a President, a Vice-President, a Secretary, and a Treasurer. These officers shall be elected annually at the September meeting. Such other officers as may be deemed necessary from time to time to carry out NRWG activities may be appointed by the elected officers. At the May meeting each year, a nominating committee shall be appointed to recruit nominees for officer positions the next September.

B. **Term of office.** The President and Vice-President shall each serve a term of one year, and the vice-president will usually succeed to the presidency in the succeeding year. The secretary and the treasurer will each serve for two years, and may be elected to a second consecutive term.

C. **Removal.** Any elected officer may be removed by the membership if it is deemed that removal is in the best interests of NRWG. Such removal requires a majority vote of the members after proper notice has been given..

D. **Vacancies.** A vacancy in any office because of death, resignation, removal, or disqualification may be filled by the Executive Board for the unexpired portion of the term.

E. **President.** The president shall be the chief executive officer. His/her duties include: supervise and control all the business and affairs of the chapter; conduct chapter meetings and plan meeting programs; any other actions which may be necessary to carry out the preceding duties effectively.

F. **Vice-President.** In the absence of the President or in the event of his/her death, inability, or refusal to act, the vice-president shall perform the duties of president, and when so acting shall have all the powers of and be subject to all the restrictions upon the president. The vice-president shall perform such other duties as from time to time may be assigned to him/her by the president.

G. **Secretary.** The secretary shall keep the minutes of the meetings in one or more books provided for that purpose, and see that notices of all meetings and any items to be voted on by the membership are duly given as provided for in these bylaws. The secretary shall keep the membership role and coordinate with the treasurer so that the treasurer can insure that all members are current in their dues. In general, the secretary shall perform all duties incident to the office of secretary, and such other duties as from time to time may be assigned to him/her by the president.

H. **Treasurer.** The treasurer shall collect all membership dues, and all other monies belonging to NRWG, and shall pay all bills incurred by NRWG. He/She will be responsible for keeping current and accurate records of all monies that flow through NRWG, and also for ensuring that all NRWG officers are paid-up members of AAW. In general the treasurer shall perform all the duties incident to the office of treasurer, and such other duties as from time to time may be assigned to him/her by the president.

I. **Executive Board.** The president, vice-president, secretary and treasurer together constitute an executive board, which can call special meetings, spend small amounts of funds for publicity, postage, printing, or other minor activities. Such expenditures by the executive board may not exceed two hundred and fifty dollars (\$250.00) in a calendar year, without a further authorization from the membership. The Executive Board can act for the membership when required between meetings, but any such actions by the Executive Board must be presented to the membership at the next regularly scheduled meeting.

Article 8 - Liability

NRWG shall maintain liability insurance to cover any liability incurred by officers or Members as a result

of NRWG program activities

Article 9 - AAW Disclaimers: Fiscal and Legal

NRWG understands that AAW specifically disassociates itself from any debts, obligations or encumbrances of NRWG. AAW is not responsible for the debts nor shares in the profits of NRWG. AAW does not shoulder any legal liability for accidents that occur of any kind sponsored or not sponsored by NRWG.

NRWG specifically disassociates itself from any debts, obligations or encumbrances of the AAW. The officers and members of NRWG are not responsible for the debts of AAW, nor do they share in its profits. The NRWG does not shoulder any legal liability for accidents that occur during events of any kind sponsored or not sponsored by the AAW.

Article 10 - Tax Year

NRWG shall use a calendar year for accounting/tax purposes.

Article 11 - Amendments

These by-laws may be altered, amended, or repealed and new bylaws may be adopted by a vote of a simple majority of the Members in attendance at the meeting. Specific notice of proposed amendments to the by-laws must be given to all Members at least 10 days prior to a vote. Copies of all modifications to these by-laws MUST be filed with the national office of AAW.

Adopted by the members, September 10, 2013